EXEMPT ORDER FORM

QTY.	ITEM#	DESCRIPTION/COLOR	SIZE	WEIGHT	TOTAL WEIGHT	PRICE	TOTAL PRICE
Please list your 2nd shoe choice in the event your first shoe choice is not available.							

Weight Total _____
(cannot exceed 424 oz. of product)

TAX RATES:

Facility Name	City	Zip Code	Tax Rate %
Allen/Oakwood Correctional Institution	Lima	45802	6.75
Belmont Correctional Institution	St. Clairesville	43950	7.25
Chillicothe Correctional Institution	Chillicothe	45601	7.25
Correctional Reception Center	Orient	43146	7.25
Dayton Correctional Institution	Dayton	45417	7.25
Franklin Medical Center	Columbus	43223	7.50
Grafton Correctional Institution	Grafton	44044	6.50
Hocking Correctional Institution	Nelsonville	45764	7.00
Lake Erie Correctional Institution	Conneaut	44030	6.75
Lebanon Correctional Institution	Lebanon	45036	6.75

Facility Name	City	Zip Code	Tax Rate %
London Correctional Institution	London	43140	7.00
Lorain Correctional Institution	Grafton	44044	6.50
Madison Correctional Institution	London	43140	7.00
Mansfield Correctional Institution	Mansfield	44903	7.00
Marion Correctional Institution	Marion	43302	7.25
Noble Correctional Institution	Caldwell	43724	7.25
North Central Correctional Complex	Marion	43301	7.25
Northeast Pre Release Center	Cleveland	44115	7.00
Ohio Reformatory for Women	Marysville	43040	8.00
Ohio State Penitentiary	Youngstown	44505	7.25

Facility Name	City	Zip Code	Tax Rate %
Pickaway Correctional Institution	Orient	43146	7.25
Richland Correctional Institution	Mansfield	44903	7.00
Ross Correctional Institution	Chillicothe	45601	7.25
Southeastern Correctional Institution	Lancaster	43130	6.75
Southern Ohio Correctional Facility	Lucasville	45699	7.25
Toledo Correctional Institution	Toledo	43608	7.25
Trumbull Correctional Institution	Leavittsburg	44430	6.75
Warren Correctional Institution	Lebanon	45036	6.75

	Merchandise			Sales Tax		Total
Taxable Exempt (marked w/ a "★" star)		Multipy taxable Exempt items by your facility's tax rate (see chart below)	X		=	
Non-Taxable Exempt		X		N/A	=	
Subtotal						
Processing Fee	$4.00	Add tax to your processing fee per your facility's tax rate (see chart below)	X		=	
TOTAL AMOUNT DUE						

❑ **Yes, I have completed all five steps on the front of the order form.**

***Please see Ordering Information page for ordering instructions.**

EXEMPT ORDER FORM

OH Exempt Package Program

1 From: (Please Print)

Name: _____

Street Address: _____

City: _____

State: _____ Zip: _____

Daytime Phone: (_____) _____

Email: _____

2 Ship to: (Please Print)

Name: _____

ODCR#: _____

Institution: _____

Dorm/Housing: ____ Inmate Box#: _____
(if applicable)

Street Address: _____

City: _____

State: _____ Zip: _____

3 Substitutions:

In the event of a back order, is it okay to substitute like items of equal or greater value?

Yes ❑
No ❑

We recommend choosing **YES**. If a selection is not made, Access Securepak® will not substitute for items ordered that are out of stock or that have been restricted by the state or institution.

4 Select Payment Method:

Institutional Check ❍ Money Order ❍ MasterCard ❍ VISA ❍ DISCOVER ❍

(Make Institutional Checks & Money Orders Payable to ACCESS SECUREPAK®)

Cardholder Name: _____
(Please Print)

Cardholder's Signature: _____

Daytime Phone Number: (_____) _____

Credit Card Number

Expiration Date: _____ Today's Date: _____

As an added Security measure, please note the three-digit security code on the back of your card.

Para agregar medida de seguridad, por favor inserte el código de seguridad al reverso de su tarjeta.

Last 3 digits of account number panel

Prices include all applicable sales tax.

5 Weight Limit:

In case the weight exceeds the state issued limit of 30 lbs. (480 oz: 424 oz product and 56 oz packing material).

❍ Yes, please take off items to ensure package does not exceed (30 lbs.) weight limit.

❍ No, do not take any items off order and return order form to sender. The order will not be processed until weight limit is met.

MAIL COMPLETED ORDER FORM WITH PAYMENT TO:
Access Securepak® (OH)
10880 Linpage Place, St. Louis, MO 63132

Your family can also call
1-800-546-6283
to place a credit card order or visit us at
ohiopackages.com

EXEMPT LIMITS:

Exempt Items	Inmate Purchase Limit	Additional Information
Shoes and Boots		
Dress Shoe	1	
Work Boots	1	Written approval of Managing Officer only.
Tennis Shoe	1	
Religious Items		
Chain (Necklace) w/ Medallion	1	
Dashiki Prayer Robe	1	
Islam Prayer Beads	1	
Islam Prayer Rug	1	
Japa Mala Beads	1	
Skull Cap (Yarmulke)	1	
Electronics		
Headphones	1*	
Earbud/Earplugs	1*	
AM/FM Radio	1**	

Exempt Items	Inmate Purchase Limit	Additional Information
AM/FM Radio/Cassette Player	1**	
Skyworth TV Remote Control	1***	
Universal Television Remote	1***	
Hand Held Gaming Device	2	
Plug and Play Device	1	
Coaxial Cable	1	
Digital Television Converter Box	1	
Typewriter	1	
Miscellaneous		
Standard Envelope	25	

* Inmates may purchase one, but not both.

** Inmates may purchase one, but not both.

*** Inmates may purchase one, but not both.