

# Order Form Virginia DOC - Quarter 1 January 1 - March 31, 2025

Please complete all info (print clearly).



ITEM DESCRIPTION	PRICE	ITEM #	QTY	TOTAL PRICE
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**DRINKS**

**Coffee**

Cafe Bustelo 3.5 oz. Coffee Pouch K H

Folgers 4 oz. 100% Colombian Coffee K H C R

**Hot Cocoa**

Swiss Miss .73 oz. Hot Cocoa w/Marshmallows (6 Pk.)

Swiss Miss .73 oz. No Sugar Added Milk Chocolate Hot Cocoa

**Tea**

R.C. Bigelow Chamomile Mint Herbal Tea

**Sweetener**

Sugar Twin 2.82 oz. Sweetener (100 Ct. box) K D

**Drink Mixes**

Jolly Rancher .62 oz. Singles To Go Sugar Free Green Apple (6 Pk.) D

Pure Kick .106 oz. Strawberry Watermelon Drink Mix (6 Pk.)

Sunkist .71 oz. SF Tangerine Lemonade Drink Mix (6 Pk.)

Tang 12 oz. Instant Orange Drink Mix K H C R

**Nutritional Drinks**

Vitamin 1 16.9 oz. Passion Berry Performance Drink

**FOOD & SNACKS**

**Cereal**

Cap'n Crunch's 3.9 oz. Crunch Berries Cereal Pouch

Cinnamon Toast Crunch 2 oz Cereal Cup Single Serve

General Mills 1.13 oz. Honey Nut Chex Cereal

**Cereal Bars**

Golden Grahams 2.1 oz. S'Mores Chocolate Marshmallow Treat Bar

Nutrigrain 1.3 oz Apple Cinnamon Cereal Bar

**Pastries & Snack Cakes**

Bake City 3 oz. Double Fudge Brownie Snack Cake

Bake City 4 oz. Butter Pound Cake

Chattanooga 2.75 oz. Banana Double Decker Moon Pie C

Chattanooga 2.75 oz. Chocolate Double Decker Moon Pie C

Hostess 4.5 oz. Apple Fruit Pie

**Chips & Snacks**

7 Days 3.17 oz. Roasted Garlic Bagel Chips

CheX Mix 1.75 oz. - Bold Party Blend Mix K

CheX Mix 1.75 oz. Traditional K

Fritos 10.5 oz. Chili Cheese Corn Chips C

Kar's 2 oz. All Energy Trail Mix K

Kar's Nut 'N Yogurt Trail Mix 2 oz. K

Total

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Kellogg's 1.3 oz. Rice Krispies Treats Double Chocolatey Chunk \$1.20 / EA 80000029

Lay's 5.5 oz. Barbeque Potato Chips K \$2.95 / EA 80000892

TGI Fridays 1 oz. Cheddar and Bacon Potato Skins Snacks K \$0.90 / EA 80003515

The Whole Shabang 2 oz. Pork Rinds D \$2.05 / EA 80003053

The Whole Shabang 6 oz. Extreme Kettle Cooked Potato Chips K \$2.70 / EA 80003393

**Nuts**

King Nut 6 oz. Sweet & Spicy Mixed Nuts \$3.50 / EA 80010783

Kings Nut 2.5 oz. Honey Roasted Peanuts K H \$0.90 / EA 80003351

Mascott 5 oz. Sweet Heat Georgia Pecans \$5.95 / EA 80011165

Snak Club 2.75 oz. Tajin Chili & Lime Peanuts \$1.90 / EA 80009355

**Crackers**

Cheez-It 7 oz. Extra Toasty Crackers \$3.55 / EA 80008222

Cheez-It 7 oz. White Cheddar Crackers \$3.55 / EA 80008223

Total

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Kellogg's 12.5 oz. Original Club Crackers \$4.00 / EA 80009547

**Cookies**

Classic Cookie 3 oz. Soft Baked Chocolate Chip Cookie with Hershey's Mini Kisses \$2.00 / EA 80006956

Classic Cookie 3 oz. Soft Baked Peanut Butter Cookie with Reese's Peanut Butter Chips \$2.00 / EA 80006960

Famous Amos 2 oz. Chocolate Chip Cookies K \$1.00 / EA 850

Mrs. Fields 2.1 oz. Chocolate Chip Cookies \$1.95 / EA 6027

Oreo 3 oz. Most Stuf Cookies \$3.75 / EA 80009477

Pillsbury 3 oz Soft Baked Confetti Cookies \$2.75 / EA 80010222

Teddy Bear 1 oz. Choc Chip Cookies \$3.25 / BX 80010823

**Candy**

Atkinson's 3.75 oz. Sugar Free Crunchy Peanut Butter Bars K C D \$4.25 / EA 9764

Eillien's 5 oz. Sugar Free Starlight Mint \$3.75 / EA 80008949

Zachary 5.5 oz. Thin Mints \$2.50 / EA 5234

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**Salad Dressing**

Kraft 1.5 oz. Blue Cheese Dressing Packet \$0.65 / EA 5925

**Spices & Seasonings**

Colonna Brothers 1.23 oz. Italian Seasoning \$1.65 / EA 80007077

Colonna Brothers 3 oz. Garlic Salt D \$1.70 / EA 80007079

Taco Bell 1.4 oz. Fajita Seasoning Mix \$1.05 / EA 80002984

Taco Bell 1 oz. Original Taco Seasoning Mix D \$1.05 / EA 80002308

**Olives**

Mario 2.3 oz. Pimiento Stuffed Olives Pouch K \$2.55 / EA 10220

**Cheese**

Highland Beef Farms 8 oz. Chili Con Queso Cheese Spread \$4.25 / EA 80009746

Highland Beef Farms 8 oz. Jalapeno Cheese Spread \$4.25 / EA 80009745

Highland Beef Farms 8 oz. Smoked Gouda Cheese Spread \$4.25 / EA 80009748

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Kraft 4 oz. Mozzarella Cheese Snack Spread	\$1.50 / EA	80010827	<input type="text"/>	<input type="text"/>
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Risparmio 3 oz. Grated Parmesan Cheese Blend	\$2.15 / EA	80007075	<input type="text"/>	<input type="text"/>
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Velveeta 4 oz. Cheese Bar Mini Blocks (3 Pk.)	\$5.60 / EA	80004844	<input type="text"/>	<input type="text"/>
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**Meat Snacks**

Brushy Creek 5 oz. Hot Honey Turkey Sausage	\$3.65 / EA	80010644	<input type="text"/>	<input type="text"/>
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Brushy Creek 5 oz. Turkey Summer Sausage Honey Brown Sugar D G	\$3.65 / EA	80001724	<input type="text"/>	<input type="text"/>
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Jack Link's .9 oz. Original Beef Jerky D	\$2.95 / EA	4888	<input type="text"/>	<input type="text"/>
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Jack Link's 1.2 oz. Sizzled Beef & Jalapeno Cheese Sticks	\$1.95 / EA	2781	<input type="text"/>	<input type="text"/>
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Jack Link's 1 oz. Wild Snack Stick	\$1.75 / EA	80003260	<input type="text"/>	<input type="text"/>
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**Seafood**

Chicken of The Sea 2.5 oz. Lemon Garlic Light Tuna	\$2.25 / EA	80010615	<input type="text"/>	<input type="text"/>
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Chicken of the Sea 3.53 oz. Mackerel Fillet in Soybean Oil K	\$1.65 / EA	10114	<input type="text"/>	<input type="text"/>
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Chicken of the Sea 3.53 oz. Sardines in Louisiana Hot Sauce K	\$1.85 / EA	10358	<input type="text"/>	<input type="text"/>
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Fresh Catch 3.53 oz. Chunk Light Tuna w/jalapenos K D	\$2.00 / EA	80005516	<input type="text"/>	<input type="text"/>
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Fresh Catch 3.53 oz. Fish Steak in Smokey Chipotle Sauce	\$1.65 / EA	80011126	<input type="text"/>	<input type="text"/>
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Fresh Catch 3.53 oz. Fish Steaks in Chili Lime Sauce	\$1.65 / EA	80011125	<input type="text"/>	<input type="text"/>
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**Ready-To-Eat Meals**

Brushy Creek 5 oz. Pulled Chicken in Buffalo Style Sauce D G	\$5.45 / EA	6476	<input type="text"/>	<input type="text"/>
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Dona Adela 4.4 oz. Chilorio Shredded Seasoned Pork Meat	\$3.85 / EA	80006780	<input type="text"/>	<input type="text"/>
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Hereford 6 oz. Beef Barbacoa	\$5.00 / EA	80008841	<input type="text"/>	<input type="text"/>
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Mama Mary's Pizza Kit (2 pk) 7" Crust	\$4.50 / EA	80007226	<input type="text"/>	<input type="text"/>
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**Vegetables**

Idahoan 4 oz. Roasted Garlic Mashed Potatoes D	\$3.85 / EA	10863	<input type="text"/>	<input type="text"/>
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**Rice**

Knorr Rice Sides 5.7 oz. Cheddar Broccoli Rice Mix	\$3.95 / EA	6685	<input type="text"/>	<input type="text"/>
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Tony Chachere's 8 oz. Gumbo Rice Dinner	\$4.75 / EA	2771	<input type="text"/>	<input type="text"/>
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**Tortillas**

Nuevo Leon White Corn Tortillas	\$2.30 / EA	80010482	<input type="text"/>	<input type="text"/>
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**Noodles**

Cheetos 2.25 oz Mac 'N Cheese Cheesy Jalapeno	\$4.45 / EA	80008672	<input type="text"/>	<input type="text"/>
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**HEALTH & BEAUTY**

**Vitamins & Supplements**

Promax 2.64 oz. Double Fudge Brownie Protein Bar K D	\$2.76 / EA	26294	<input type="text"/>	<input type="text"/>
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## SHIP TO: We cannot send orders from one inmate to another.

Inmate's Name	ID#
Institution/Dorm/Housing#	
Street Address	
City	State      Zip

## SENDER: REQUIRED for order fulfillment.

Sender's Name	
Street Address	
City	State      Zip
Phone Number	
Email <small>(You will receive confirmation emails when the order is placed and shipped.)</small>	

## CALCULATE AMOUNT DUE:

		TAX	TOTALS
<b>Merchandise Total:</b>	x	<b>1.01</b>	=
<b>Processing Fee:</b>	<b>\$6.95</b>	x	<b>1.01</b> = <b>\$7.02</b>
<b>TOTAL AMOUNT DUE:</b>			

## SELECT PAYMENT METHOD:

Institutional Check     
  Cashier's Check     
  Money Order  
Make check or money order payable to ACCESS SECUREPAK

VISA     
  MasterCard     
  Discover

Cardholder Name \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Today's Date mm/dd/yyyy

Credit Card Number

[ ][ ][ ][ ]	[ ][ ][ ][ ]	[ ][ ][ ][ ]	[ ][ ][ ][ ]
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Expiration Date      Security Code

Security code is last three digits of account number panel.

### PROGRAM DATES:

**Ordering Begins:** January 1, 2025  
**Ordering Ends:** March 31, 2025  
**Postmark date for mail orders:** March 24, 2025  
**Delivery to facility:** Facilities will receive weekly shipments

### WAYS TO ORDER:

**Online:** [virginiapackages.com](http://virginiapackages.com)  
**Phone:** 1-800-546-6283  
**Mail:** Access Securepak (VA)  
 10880 Linpage Place  
 St. Louis, MO 63132

### ACCEPTABLE FORMS OF PAYMENT:

- Credit/Debit Cards—VISA, MasterCard, Discover
- Prepaid cards that have a verifiable United States address
- Cashier's check
- Money order
- Institutional Checks

We do not accept personal checks and will return them to the sender. Credit/debit and prepaid cards will be charged on the day the order is placed. Refunds or credits will be applied to the card used for the order (allow additional time for refunds/credits on prepaid cards). Access Securepak reserves the right to remove one or more items from the order due to insufficient payment.

**SALES TAX:** Access Securepak is required by the state of Virginia to collect 1% sales tax on all items and processing fee.

Tax calculation example:  
 \$63.52 merchandise total + \$6.95 processing fee = \$70.47 subtotal  
 \$70.47 subtotal x 0.01 tax rate = \$0.70 tax total  
 \$70.47 subtotal + \$0.70 tax = \$71.17 total due

**ELIGIBILITY:** Access Securepak verifies inmate eligibility before shipping package orders, if applicable.

**LIMITS:** Eligible inmates may receive \$125 of product per quarter. They can receive multiple packages per quarter not to exceed the \$125 maximum quarterly limit.

### Example

- \$125/inmate is the starting balance for the Q1 ordering period (January 1 – March 31, 2025)
- Order placed for \$50 on January 15 leaves the remaining limit balance of \$75
  - Order placed for \$50 on February 15 leaves the remaining limit balance of \$25
  - Order placed for \$25 on February 29 leaves the remaining limit balance of \$0
- Each order will be delivered to the facility approximately 1-2 weeks after order placement.

**CATALOG CHANGES:** Every effort has been made to show and describe the merchandise as accurately as possible. Because many manufacturers change an item's design, color, package size and style after our catalog is produced, we reserve the right to discontinue or change product specifications without prior notice. We regret any changes that might occur and will make every effort to minimize these occurrences. Inadvertent errors in product descriptions, pricing and special offers are not binding on Access Securepak, and we may adjust at any time. Additionally, many of our food items may contain common allergens such as milk, eggs, wheat and peanuts. Before consuming a food item, please consult the product packaging for specific information on its ingredients. Prices and offers are subject to change and available while supplies last. Always consult the [virginiapackages.com](http://virginiapackages.com) website for the latest updates on this package program.

In the event of a back order, may we substitute like items of equal or greater value? Note: If nothing is selected, we will not substitute for out-of-stock or restricted items.

YES     NO

### CUSTOMER SERVICE:

**[virginiapackages.com](http://virginiapackages.com)**  
 Automated system is available 24 hours a day, 7 days a week  
**800-546-6283**  
 Live bilingual representatives are available Monday through Friday, 8:30 a.m.–11:59 p.m. EST, and Saturday, 11 a.m.–5 p.m. EST.

The personal information you provide is subject to Access Securepak's privacy policy which is available at [virginiapackages.com](http://virginiapackages.com).