Ship to:

Sorry, we cannot send orders from one inmate to another

ID\#:
Institution/Dorm/Housing\#
(Please Print)
Street Address:
(P.O. Box is not accepted)
City, State, Zip:

City, State, Zip:
(Please Print)
(Please Print)

Senders Information



K - Kosher, C - Clear, R - Resealable, H - Halal, G - Gluten Free, S - Soy Fre

## 3 WAYS TO PLACE YOUR ORDER

1) Order online at: WWW.westvirginiapackages.com
2) Order by mail by sending to: Access Securepak (WV)

10880 Lin Page Place
St. Louis, MO 63132
$-6283$
3) Order by phone: 1-800-546-6283

|  | Merchandise Total |  |
| :---: | :---: | :---: |
|  | Shipping \& Handling | \$4.00 |
|  | SUBTOTAL |  |
|  | 6.000\% sales tax |  |
|  | TOTAL |  |



SELECT PAYMENT METHOD:
O Institutional Check OCashier's Check OMoney Order
OMasterCard OVISA ODiscover
(Make Checks \& Money Orders Payable to ACCESS SECUREPAK®)

In the event of a back order, is it okay to substitute like items of equal or greater value? YES $\qquad$ NO $\qquad$
We recommend choosing YES. If a selection is not made, Access Securepak will not substitute for items ordered that are out of stock or that have been restricted by the state or institution.

SHIPPING INFORMATION: Inmate's Name, ID \#, Institution/Dorm/Housing Unit \& Address
SENDER'S INFORMATION: Sender's Name, Address, Phone Number \& Email Address
PAYMENT: Access Securepak® is collecting $6 \%$ sales tax on all hygiene and clothing $\&$ apparel as required by the state. The tax will factor into your overall price after shipping and handling is added. We accept Credit/Debit cards with VISA, Discover and Mastercard logos. We also accept prepaid credit cards or cash advance cards. Orders will also be accepted when accompanied by institution check, cashier's check, money order or credit card (MasterCard, Discover or Visa). When paying by credit card be sure to include the card number, expiration date, card member's name, and card member's phone number and card member's address.

## Personal checks NOT accepted.

CATALOG CHANGES: Every effort has been made to show and describe the merchandise and all information as accurately as possible. However, many manufacturers make changes in design, color, package size and style during the year. View the website www.westvirginiapackages.com for the latest updates on this package program. We reserve the right to make any necessary changes for information printed incorrectly. Prices and offers are subject to change. We regret any changes that might occur and will make every effort to minimize these occurrences.

## PROGRAM DATES:

|  | Cycle 7 | Cycle 8 | Cycle 9 | Cycle 10 | Cycle 11 |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| First Date to Place Orders | June 25, 2013 | July 25, 2013 | August 23, 2013 | September 25, 2013 | October 25, 2013 |  |
| Last Date to Place Phone Orders | July 8, 2013 | August 7, 2013 | September 7, 2013 | October 7, 2013 | November 25, 2013 |  |
| Last Date to Place Web Orders | July 8, 2013 | August 7, 2013 | September 8, 2013 | October 7, 2013 | November 7, 2013 | December 7, 2013 |
| Last Date to Enter Mail Orders | July 5, 2013 | August 7, 2013 | September 6, 2013 | October 7, 2013 | November 7, 2013 2013 | December 8, 2013 |

## 3 WAYS TO PLACE YOUR ORDER:

1. ONLINE at www.westvirginiapackages.com
2. MAIL by sending to: Access Securepak ${ }^{\circledR}$ (WV)

10880 Lin Page Place
St. Louis, MO 63132
3. PHONE: 1-800-546-6283

## LIMITS:

Inmates are allowed to receive (1) order per month.
Phase 1 inmates are not allowed to place orders.
Phase 2 inmates are allowed (1) $\$ 75.00$ package per month, food items only.
Phase 3 inmates are allowed (1) $\$ 125.00$ package per month.
Phase 4 inmates are allowed (1) $\$ 175.00$ package per month.

## CUSTOMER SERVICE QUESTIONS:

Please call 1-800-546-6283 to check the status of your order 24 hours a day.
Customer Service Hours: Monday - Friday 8:30 a.m. - 12:00 a.m. EST, and Saturday 11:00 a.m. - 5:00 p.m. EST.
Access Securepak® reserves the right to "drop" one or more items from the order due to an insufficient amount paid for orders received.

